

PRIVACY NOTICE

for
Pupils at Derby High School

Privacy Notice - Data Protection Act 2018

Derby High School is the data controller for the purposes of the Data Protection Act. We collect personal information from you and may receive information about you from your previous school. We hold this personal data to:

- Support your learning;
- Monitor and report on your progress;
- Provide appropriate pastoral care, and
- Assess how well we are doing.

Information about you that we hold includes your contact details, national curriculum assessment results, attendance information and personal characteristics such as your ethnic group, any special educational needs you may have and relevant medical information.

All pupils: We will not give information about you to anyone without your consent unless the law and our policies allow us to.

Pupils, as data subjects, have certain rights under the Data Protection Act, including a general right of access to personal data held on them, with parents exercising this right on your behalf if you are too young to do so. If you wish to obtain a copy of the information that we hold or share, please first contact the Headteacher, via headsecretary@derbyhigh.derby.sch.uk.

We are required by law to pass some information about you to the Department for Education and to the Independent Schools Inspectorate. If you need more information about how the Department for Education (DfE) store and use your information, then please go to the following website:

<https://www.gov.uk/data-protection-how-we-collect-and-share-research-data>

or contact the DfE as follows:

- Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London, SW1P 3BT
- Telephone: 0370 000 2288

Website: <https://www.gov.uk/government/organisations/department-for-education>

Email: <http://www.education.gov.uk/help/contactus>

Senior School

Once you are aged 13 or over, we are required by law to pass on certain information to providers of youth support services in your area. This is the local authority support service for young people aged 13 to 19 in England. We must provide the names and addresses of you and your parent(s), and any further information relevant to the support services' role. We may also share data with post 16 providers to secure appropriate support on entry to post 16 provision.

However, parent(s) can ask that no information beyond names, addresses and your date of birth be passed to the support service. This right transfers to you on your 16th birthday. Please tell Miss Callaghan, the Head's PA, if you wish to opt out of this arrangement. For more information about young people's services, please go to the National Careers Service page at

<https://nationalcareersservice.direct.gov.uk/aboutus/Pages/default.aspx>